



Association of Minimal Access Surgeons of India (AMASI)

A section of Association of Surgeons of India

ASSOCIATION OF MINIMAL ACCESS SURGEONS OF INDIA

MEMORANDUM OF UNDERSTANDING FOR RURAL SURGERY CAMP

1. ASSOCIATION OF MINIMAL ACCESS SURGEONS OF INDIA hereinafter called AMASI being the First Party and ORGANISING COMMITTEE OF RURAL SURGICAL CAMP hereafter called OC being the second party, we the first party and the second party hereby enter in MOU as per the following details.
2. Executive Committee of AMASI (EC) shall be the authority to represent the first party. Honorary Secretary of AMASI shall carry out all instruction of the Executive Committee of AMASI and is the authorized signatory of the first party.
3. The authorities to present the second party shall be office bearers of Organizing Committee of the rural surgical camp. Organizing Secretary of the rural surgical camp shall act on the advice of the Organizing Committee. He is authorized to sign for the second party. The Organizing Committee is responsible for the proper conduction of the rural surgical camp.
4. The venue of the rural surgical camp at the place already decided will be at the discretion of the OC, subject to endorsement of EC of AMASI. However, the camp has to be in a hospital located in a rural setting and not in any urban area.
5. AMASI is holding the full right of authority to sanction any academic activities where the name 'AMASI' and Logo of AMASI will be used in any form either digital, print or both.
6. A letter seeking such permission must be addressed to Secretary, AMASI HQ before announcing the programme.
7. All the banners, brochures, print materials, electronic materials associated with the event should bear the logos of both AMASI as well as ASI.
8. If the second party wishes to hold a program in any guest institution, a letter of consent from Head of the institution must be attached with request letter.
9. If the second party wishes to hold a program individually in private institution, he / she must attach a brief about the institution.

Signed (Hon Secretary of AMASI)

Signed (Organizing Secretary of
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10. If the second party proposes to hold any program jointly with other association, a letter of consent form of the partner association must be attached with request letter.
11. AMASI HQ will complete the official processing of such request latest by two weeks after receiving such request.
12. There is no option/ permission to open of any Bank Account in the name of AMASI in any form in any circumstances for such workshops/CME/conferences.
13. The Second Party will decide the programme of the Rural surgical camp, only after approval of the first party. The second party shall make arrangements for the conduction of the rural surgical camp. It includes arranging appropriate instruments, disposables, and personnel for assistance. The second party may solicit the support of pharmaceutical companies, surgical goods manufacturers and private individuals for donation in cash or kind for the same.
14. All the faculties at such rural surgical camp have to be bonafide members of AMASI. Exceptions can be made for faculties belonging to other specialities like anesthetists, gynecologists, urologists, gastroenterologists, etc. after prior intimation to the first party.
15. The Second Party can fix a reasonable registration fee for the rural surgical camp after approval of the first party.
16. The second party shall arrange to and fro transport of the faculties provided by AMASI from the nearest railhead or airport and their accommodation and food. The faculties shall reach the nearest railhead/airport at their own expense on request of the first party.
17. The Second party shall not display any audiovisual material at the venue to promote meeting, conferences, workshops of any other professional body without intimating the first party.
18. The second party shall not utilize the rural surgical camp for personal propaganda, promotion of their private hospital, political propaganda or purpose other than service to the population.

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19. The second party shall bear the full financial responsibility of the event. The first party shall not in any way bear financial liabilities for the rural surgical camp. The second party also in not liable to make any payment to the first party for the same.
20. For rural surgical camp, AMASI shall provide financial assistance upto Rs. One lakh only, on receiving the original bills and vouchers.
21. The Second Party shall forward a detailed program listing all the members of the OC, the schedule of lectures/operations and the faculties involved to the first party at least 3 weeks before the commencement of the event.
22. The first party will display the event and its schedule including links for registration for the event if provided by the first party on it website. For this, the full details have to be submitted by the second party to the first party at least 3 weeks prior to the event.
23. The Second Party shall maintain close liaison with the First party. Organizing Secretary shall provide full details of the facilities available for the rural surgical camp to Hon. Secretary of AMASI at least 1month in advance. The full responsibility of conducting the rural surgical camp will rest with the second party and AMASI will in no way liable or answerable to the beneficiaries of such a camp.
24. The Organizing Secretary shall submit a report to Hony. Secretary AMASI after conclusion of the rural surgical camp. It should include rural surgical camp photographs, the location of the camp, a brief description of the beneficiaries of the camp, the total number of surgeries performed. The report should reach Hony. Secretary, AMASI within fifteen days.
25. This Memorandum of Understanding has to be signed by the Organizing Secretary of the rural surgical camp on behalf of the Second party. Hony. Secretary of AMASI has to sign on behalf of the First party. If the Organizing Secretary of selected rural surgical camp fails to sign the Memorandum of Understanding at least 15 days prior to the event, invitation stands cancelled and Second Party shall not use the logo or name of the first party for any such event.

Signed (Hon Secretary of AMASI)

Signed (Organizing Secretary of
rural surgical camp)